

Operating Procedures for the UWM Faculty and Faculty Senate Meetings

The Rules Committee moves adoption of the following operating procedures for UWM Faculty and Faculty Senate meetings.

Rationale

The Rules Committee, the University Committee and the Faculty Senate have considered the management of Faculty and Faculty Senate Meetings. Although the Faculty Senate has followed the practice of placing time limits on agendas since 1981, no formal motion appears in official minutes. The original discussion was that time limits would allow the Senate to work more efficiently.

Motion:

UWM Faculty and Faculty Senate Meetings will follow the following operating procedures:

When setting the agenda, the Rules Committee shall:

1. Specify a time limit for each agenda item.
2. Set a beginning time for each agenda item by inserting the language “not later than” after each item.
3. Place the item “Unfinished Business” near the end of the agenda. Items that are not considered in a timely fashion, nor voted upon, are moved to Unfinished Business with a time limit of 5 minutes. At the end of this allotted time period, the body may:
 - a. vote on the item, if ready, or vote to extend time
 - b. move item to Unfinished Business. If the business item is not completed, or tabled, it automatically moves to the next meeting. If tabled, the item takes 2/3s vote to bring back for action.

UWM Rules Committee

Vincent Adesso
Scott Emmons, chair
Tomas Lipinski
Donald Solomon
Winston Van Horne
Randall Ryder, ex-officio
William Holahan, ex-officio