

Approved by the Athletic Board - February 2017

ATHLETIC BOARD BY-LAWS

(Revised: May 1992)
(Revised: November 1996)
(Revised: February 1998)
(Revised: March 2000)
(Revised: December 2006)
(Revised November 2007)
(Revised March 2012)

The UWM Athletic Board serves the University of Wisconsin-Milwaukee. It acts as a governance body in helping the Athletic Department realize its stated objectives, as expressed in its Mission Statements, Vision Statement and Core Values. It pursues these goals by:

- * Fostering an environment in which a diversified UWM athletic program can be competitively and financially successful.
- * Integrating a well-rounded athletic program into the life of the university, and
- * Ensuring that the UWM athletic program operates in a manner that meets the highest ethical and regulatory standards.

ATHLETIC BOARD BY-LAWS

Consistent with the University of Wisconsin-Milwaukee Athletic Board Charter (UWM Policies & Procedures, Chapter 6 Supplement, #A1.5), these bylaws outline the roles and responsibilities associated with carrying out the Athletic Board functions.

OFFICERS

The officers of the Athletic Board, to be elected for terms of one year at the first regular meeting of the school year, shall be

A Chair, who shall call and set agendas for all Board and Steering Committee meetings, as appropriate represent the Board within and without the university, appoint personnel to the Board subcommittees described below, and with the Faculty Athletics Representative and Athletic Director, conduct an annual performance review of the Faculty Athletic Representative (as mandated by the Charter) and communicate such results to the Chancellor.

A Vice Chair, who shall replace the Chair in the event of his/her absence from a meeting, or inability to complete his/her term of office.

A Secretary, who shall work with the staff recording secretary to record the minutes of each meeting and circulate them to all members of the Board and to other appropriate parties. The Board Secretary shall have primary responsibility for official Board communications.

The Chair must be a member of the UWM faculty. The Vice Chair and Secretary must be a member of the UWM faculty or academic staff.

MEETINGS

The Board shall conduct regular meetings monthly throughout the academic year and during the summer as needed, at times and places designated by the Chair. Minimum notice of seven days is required for regular Board meetings.

Special meetings may be called by the Chair as necessary, or upon the request of three or more voting members of the Board. Minimum notice of three days is required for special Board meetings.

Additional items may be added to the agenda at the request of any members with the approval of the Board.

A quorum at all regular or special meetings shall consist of a majority of the voting members of the Board. If a quorum is not available, the steering committee will act on behalf of the board.

Meetings will be conducted in accordance with Roberts Rules of Order Revised, unless otherwise specified in these bylaws.

Attendance at Board meetings is expected of all board members and those who do not attend for 3 consecutive meetings will be asked to step down so that an alternate member can be appointed.

UWM FACULTY ATHLETICS REPRESENTATIVE

Role

The Faculty Athletics Representative shall serve as the representative of the Board and the UWM Faculty to Conferences and intercollegiate athletic associations.

The Faculty Athletics Representative shall work in cooperation with the Athletic Director and the Board in monitoring policies and procedures that arise from intercollegiate athletic associations and communicate these developments to the Board.

The Faculty Athletics Representative shall serve as the representative of the Board and the Chancellor, as the Board and Chancellor delegates authority in these matters, to intercollegiate association meetings and activities.

Appointment

The Athletic Board Steering Committee, in consultation with the UWM University Committee, shall solicit and screen a slate of nominees for Athletic Board review, in the last year of the current Representative's term and shall submit this short list to the Chancellor.

The Faculty Athletics Representative is appointed by the Chancellor for a term not to exceed five years. He/she must be a member of the UWM faculty.

STANDING SUBCOMMITTEES

The Chair appoints members of the Board to subcommittees and designates the chair of each subcommittee. Chairs must be faculty or academic staff, except for the Steering Committee which is chaired by a faculty member of the Athletic Board.

A minimum of three voting members shall be appointed to each subcommittee; a majority of appointees must be faculty or academic staff. The standing subcommittees and their primary responsibilities are listed below. They shall carry out such additional duties as are assigned by the Board Chair.

Steering

Coordinates the activities of subcommittees of the Board. Prepares the annual report of the Board.

Annually reviews and participates in the development and implementation of the strategic plan of UWM Athletics.

The strategic plan should reflect items such as identifying additional funding sources and applications, changes in conference affiliations, sport sponsorship and other operational implications of the University and Board's mission relative to athletics.

The Chair, with the approval of the Steering Committee of the Board, may create ad hoc committees as the need arises.

The Athletic Board Steering Committee shall consist of the Chair, the Vice Chair, the secretary, the Athletic Director (ex-officio), the Faculty Athletics Representative, one student member of the Board (appointed by the Chair).

Fiscal

Represents the Board in the development and implementation of the budget for the Athletic Department.

Analyzes the financial activity of the Athletic Department to ensure that the policies and procedures are aligned.

Composition: At least one student, one alumni member, one member from the Equity Subcommittee, and the Board Chair.

Student-Athlete Appeals

Renders decisions on requests for exceptions to the UWM eligibility requirements and reports actions taken to the Board.

Renders decisions on appeals following appropriate hearing opportunities by student-athletes and athletic department personnel regarding dismissal from teams as a result of disciplinary actions, positive drug tests, or rules infractions. (Note: Issues regarding withdrawal of athletic financial aid must be appealed through the Office of Financial Aid appeals committee per NCAA Bylaws).

Renders decisions on any other student-athlete appeals deemed appropriate by the Athletic Board.

Composition: Must include one student member and the Faculty Athletics Representative.

A minimum of three subcommittee members must be in attendance at the hearing in order to render a decision. Alternates to the committee may be appointed by the Steering Committee for the purpose of hearing an appeal.

Governance and Compliance

Reviews the programs and status of intercollegiate athletics as they relate to the mission of the University and the Athletic Department and advises the Board regarding desirable modifications.

Provides information regarding pertinent NCAA, Horizon League, or Institutional rules to the Board, to ensure compliance by UWM Athletic representatives.

Reviews reports of NCAA infractions (and associated outcomes) of any Horizon League or NCAA rules, to ensure proper enforcement and education was provided.

Reviews reports concerning the recipients of scholarships, tuition waivers, and other financial assistance administered with respect to athletes, to ensure student athletes' financial aid was properly dispersed.

Composition: The Faculty Athletics Representative shall be a member of this subcommittee.

Academic Integrity

Reviews sports playing schedules for oversight of missed class time. The Faculty Athletics Representative will review and approve missed class time per NCAA rules. The Faculty Athletics Representative will inform instructors of the missed class time policy each semester.

Reviews admission data of student-athletes and reports to the Board.

Reviews graduation rates and established goals.

Reviews, assesses, and reports to the Athletic Board on the academic assistance program within the Athletic Department.

Reviews each semester (following the final grade run) a summary of grades, grade changes, and academic progress of the student athletes.

Composition: The Faculty Athletics Representative shall be a member of this subcommittee.

Equity

Assures that no person shall, on the basis of race, color, religion, sexual orientation, sex, national origin, age, disability, or veteran status, be excluded from participation in, be denied the benefit of, or be treated differently from another person, or otherwise be discriminated against in any intercollegiate sports offered by the University.

Annually reviews the Equity in Athletic Disclosure Act (EADA), NCAA Financial Report and reports to the full Board.

Advises the Board on Title IX Rules and Regulations as published in the Federal Register and as administered through the Department of Education, Office of Civil Rights.

Monitors the compliance of the Department with Title IX regulations and other laws and regulations pertaining to non-discrimination.

Monitors commitment to the well-being of student-athletes, particularly in their academic role as students and monitors the Department's plan for student-athlete well-being and makes recommendations as appropriate.

Regularly monitors and reviews the Athletic Department plans for achieving equity regarding gender and underrepresented populations as well as the plan for student-athlete well-being.

Serves on Search and Screen committees to support the equity functions on behalf of the Athletic Board.

Bylaws

Makes recommendations to the Board regarding revisions to Athletic Board Charter and these bylaws.

Reviews the responsibilities of each subcommittee on an annual basis and recommends modifications to the Board.

Monitors compliance of the Board with these bylaws.

Personnel

As appropriate, reviews and advises the Board regarding position descriptions for personnel of the Athletic Department.

Participates in search and screen activities for all head coaches and senior athletic administrative personnel.

Recruitment Screening Committees must comply with standing sub-committee composition expectations, unless otherwise specified below:

- To fulfill the Athletic Board's responsibilities described in Section 2b of the Athletic Board Charter, Board members will participate in Screening Committees as the need for such committees arises.
- For head coaching and senior administrative positions, the Screening Committee will include three members of the Athletic Board representing the Equity and Personnel Committees, and one at large Athletic Board member appointed by the Chair and three members of the Athletic Department. The Screening Committee Chair must be a member of the faculty or academic staff.

Required: One member from the Equity Subcommittee.

Amendments

These bylaws may be amended by a two-thirds majority at regular Board meeting, if the potential modification has been reviewed and discussed at one previous meeting and with the approval of appropriate governance bodies and the Chancellor.