



CONTINUING EDUCATION UNITS (CEUs)

No: SAAP 1-7

Authority: UWM Faculty Document 1027

Date: June 2024 (revised)

October 2018 (revised)

Initiator: Provost

1979 (revised)

April 21, 1977(original)

Responsible Parties: Provost's Deputy for Continuing Education

UWM's schools, colleges, and divisions are authorized to offer Continuing Education Units ("CEUs") consistent with this policy.

1. A CEU is a unit of measurement based on time: one (1) CEU equals ten (10) hours of participation in an organized continuing education experience, delivered under responsible sponsorship, well-defined learning objectives, capable direction, and qualified instruction.
2. CEUs may be authorized for a variety of educational formats and media including classes, workshops, short courses, seminars, conferences, independent study, online learning, etc.,
3. Subject to the provisions of this policy, the terms and conditions under which the CEUs are to be granted by the various UWM schools, colleges or divisions shall be solely at the discretion of the dean, faculty, or director of those units.
4. The dean, departmental faculties or director in each school, college or division offering CEUs shall determine the appropriate relationship to faculty and academic staff workload for participation in programs involving CEUs.
5. The School of Continuing Education (SCE), through its Registration Services Office, shall maintain CEU records for programs that contract and utilize SCE's registration services.
6. CEUs are not equivalent to academic credit; however, students earning CEUs may be offered printable validation and acknowledgement of such learning sessions.